

# ECASIA 2015 - Instructions for authors

DEADLINE FOR SUBMISSIONS: 1<sup>st</sup> September 2015

## IMPORTANT:

Please read these specific instructions very carefully.  
Failure to do so could result in your article being rejected.

**YOUR ARTICLE MUST NOT EXCEED 4000 WORDS. EACH ILLUSTRATION IS THE EQUIVALENT TO 250 WORDS.**

**AN ACCEPTABLE MANUSCRIPT FOR EXAMPLE, MAY CONTAIN 3500 WORDS AND 2 ILLUSTRATIONS OR 3250 WORDS AND 3 ILLUSTRATIONS.**

General author guidelines can be found here:

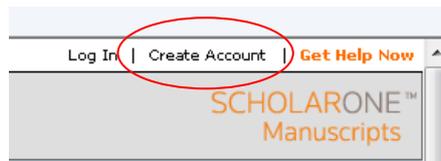
([http://onlinelibrary.wiley.com/journal/10.1002/\(ISSN\)1096-9918/homepage/ForAuthors.html](http://onlinelibrary.wiley.com/journal/10.1002/(ISSN)1096-9918/homepage/ForAuthors.html))

### Step 1

Visit the following URL – <http://mc.manuscriptcentral.com/sia>

### Step 2

If you do not have an account for *Surface and Interface Analysis* in Manuscript Central, click on the “Create Account” button.



### Step 3

When finished creating your account, click on “Main Menu”.  
From the “Main Menu” click the “Authoring Center” link.

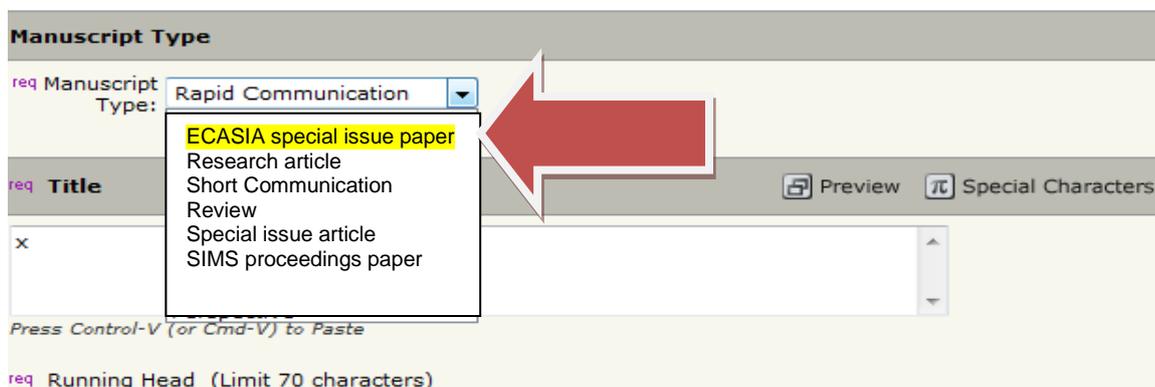
### Step 4

Within the “Authoring Center” click the link: “Click [here](#) to submit a new manuscript”.

## The submission process

Creating a manuscript is a simple 7-step process. Please follow these specific instructions:

**Screen 1** – Manuscript type. From the drop down menu select “ECASIA special issue paper”



After completing the details on this page. Select “yes” in the special issue field

**Special Issue**

req Is this submission for a special issue?

Select...  
Yes  
No

Next

**Screen 3** – Enter your keywords

**Screen 4** – Enter your co-author information. Designate Marie-Laure Abel as your preferred Editor from the drop down menu.

**Screen 5** – Complete your preferred referees. **It is mandatory in this screen to suggest 3 preferred referees. These referees must not belong to the same institution as any of the contributing authors.**

**Screen 6** – Type ECASIA15 in the “Special Issue title” field. Type” ML Abel” into the Editor Field

**Conflict of Interest**

req Do you have any conflict of interest?

If yes, please state:

**Special Issue Information**

req You answered that this submission is a candidate for special issue. Please enter the special issue title.

ECASIA15

**Editor Selection**

req Please enter the name of the Editor you are submitting to.

ML Abel

Save and Go Back Save and Continue

**Screen 7** – Upload source files only (word docs, jpgs, gifs etc) – PDFs are not acceptable. Refer to the instructions to authors for allowable file formats ([http://onlinelibrary.wiley.com/journal/10.1002/\(ISSN\)1096-9918/homepage/ForAuthors.html](http://onlinelibrary.wiley.com/journal/10.1002/(ISSN)1096-9918/homepage/ForAuthors.html))

**Screen 8** – Be sure to check the PDF proof that Manuscript Central will generate from your supplied files. After you have checked it you must press the blue submit button to submit your manuscript.

### **IMPORTANT INFORMATION**

Some email providers may block messages coming from our system. Please be sure to check your spam filters if you do not receive a confirmation letter from ScholarOne Manuscripts in less than 24 hours following the submission of your article.

When your article is submitted you will receive a confirmation email containing a reference number (i.e. SIA-11-201) please use this number in all communication regarding your submission.

If you are experiencing problems with your submission or have submitted the same article more than once please contact [M.Abel@surrey.ac.uk](mailto:M.Abel@surrey.ac.uk) so that the submission can be corrected.