Abstracts Submission

General Guidelines

- Deadline for abstracts submission: **April 15th, 2013**
- Abstracts must be original and must not be or have been published or presented at any other meeting prior to the **ICOMS 2013.**
- Abstracts must be submitted in English using exclusively the on-line system of this web page (www.icoms2013.com). Abstracts submitted via fax or any other means will not be accepted.
- Please indicate whether the abstract is for Oral or Poster Presentation.
  Oral abstract presentations will dispose of 6 minutes time plus 2 minutes for discussion.
- Presenting authors of abstracts must be registered participants. Registration must be received by the Secretariat by **June 21st** to ensure your abstract is included in the congress book and in order to be scheduled for presentation.
- Abstracts must be received by the announced deadline. Abstracts received after the deadline will not be considered.
- Submission of an abstract acknowledges your acceptance for the abstract to be published in the official congress book.
- The Scientific Committee of the **ICOMS 2013** will determine whether the abstract will be accepted as an oral presentation or a poster, with consideration given to the author's preference.
- The presenting author is required to ensure that all co-authors are aware of the content of the abstract before submission to the Secretariat.
- Authors will be notified by email from **May 21st, 2013** , whether their abstract has been accepted or rejected.
- Abstracts stating "data will be discussed in the presentation" will NOT be accepted.
- Once you have sent your abstract via web, you should receive a formal confirmation by e-mail. For any further information related to abstract submission please, contact with the Technical Secretariat by e-mail. Please, if you don't receive any confirmation, send an e-mail to **icoms2013@vibocongresos.com**

Abstract preparation and format

Before you begin, please prepare the following information:

- Presenting author's contact details :
  Email address
  Full postal address
  Phone (s) number(s)

- Author and co-authors' details
  Full first and family name(s).
  Affiliation details: department, institution / hospital, city, state (if relevant), country

- Abstract title - **limited to 20 words in UPPER CASE**
- Abstract text:
  - In English, and should not exceed **200 words**, including acknowledgements
  - Figures, graphs, images, tables and diagrams should not be included
  - Only standardized abbreviations will be allowed. Place special or unusual abbreviations in parentheses after the first time that the full word appears.
  - Abstracts should clearly state:
    - **Background and objectives:** state the rationale or hypothesis followed by objectives.
    - **Methods:** briefly discuss the design of the study/ program and how it was conducted.
    - **Results:** present the main results with appropriate statistics/ data analysis and pertinent discussion.
    - **Conclusions:** limit the conclusions to those that are directly supported by the results.
    - **Key words:** include 3-5 key words.

Disclosure

Disclosure of financial relationships that the author(s) may have with the manufacturer/supplier of any commercial products or services related to the work, should be indicated in the appropriate box on the abstract form.